Permit #F00157684

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00157684 **Type of Permit:** FILMING **Release Date:** 10/25/2019

Production Company	AMERICAN FILM INSTITUTE
Insured Company Name	AMERICAN FILM INSTITUTE
Contact Phone No. 1	323-856-7600
Contact Phone No. 2	
Fax	323-467-4578
Address	2021 N WESTERN AVE LOS ANGELES, California 90027
Production Title	SPIN
Type of Production	Student

Producer	Roxanne Griffith
Director	Jorge Camarena
1st AD	Damiana Acuna
Production Manager	Benjamin Wright
FilmL.A. Coordinator	Ramona Jones
Location Manager	Alexander Rudolph
Primary Phone	Mobile - (970) 291-1000
Secondary Phone	
Location Assistant	Benjamin Wright
Primary Phone	Mobile - (978) 518-9250%u202C
Secondary Phone	

Fees

Posting 300	$0.00
Notification Charge	$60.00
FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00
SANTA MONICA STUDENT/NON-PROFIT FILM/VIDEO APPLICATION FEE	$132.29

Total Permit Fee $218.29

Number of Locations 3

NOT A PERMIT

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Summary Information — Location

Permit Number F00157684
Production Company AMERICAN FILM INSTITUTE
Insured Company AMERICAN FILM INSTITUTE
Production Title SPIN

Location Manager Alexander Rudolph
Primary Phone Mobile - (970) 291-1000
Secondary Phone

Location Address 2439 Santa Monica Blvd, Santa Monica, CA, 90404

Location Type Laundry mat

Prep Dates 10/25/2019 - 10/25/2019 14:00 - 18:00 1 day

Film Dates 10/26/2019 - 10/26/2019 18:00 - 07:00 1 day
10/27/2019 - 10/27/2019 19:30 - 08:30 1 day

Strike Dates 10/28/2019 - 10/28/2019 08:00 - 12:00

Open or Closed to the Public Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Community Survey Obtained
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents
AFI-SPIN--STUDENT LETTER.pdf
Filming Survey Form- 'Spin'- 2439 Santa Moncia Blvd- revised.pdf
Signed Signatures for Meters in Santa Monica.pdf
NO SIGNAGE IN SANTA MONICA.pdf
Guidelines for Use of Parking Lots in the City of Santa Monica.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	15
Cube Trucks	1
Fire Extinguisher (2A10BC Minimum Rating)	4
Generator	2
Picture vehicles	1

Personnel on Location

Type	Quantity
Cast	1
Crew	20

Filming Activities Camera on sticks; Drive ups & away; Equipment on property; Exterior establishing shots; Exterior motion without sound; Interior and exterior dialogue; Interior and exterior motion without sound; Interior Dialogue; Interior motion without sound; Wetdown; We plan to put 1 or 2 sky panel lights on the sidewalk pointing into the windows of the laundromat. Attached you'll see the photos of the front of the laundromat that meets the sidewalk. The lights will be up against the window pointing into the business.;

Jurisdiction **Political:** City of Santa Monica **Police:** Santa Monica Police Department **Fire:** Santa Monica Fire Department

Approvals

SANTA MONICA - PUBLIC WORKS DEPARTMENT	Kathy Ruff
SANTA MONICA POLICE DEPARTMENT	Cody Green

Coordinator Note Companies are required to post their own %u2018No Parking%u2019 signs. Signs should be

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Insured Company AMERICAN FILM INSTITUTE
Production Title SPIN

Location Manager Alexander Rudolph
Primary Phone Mobile - (970) 291-1000
Secondary Phone

posted 48 hours in
advance and must be posted 24 hours in advance to be legal.

Coordinator Note Signs are to be obtained from Public Works at the Santa Monica City Hall at an approximate fee of $6.00 per sign. Additionally, if company will be parking in front of parking meters, they will be charged $1.00 - $2.00 per meter/per hour depending on the specific zone they are in. (Downtown Zone - Hourly $2.00 / Beach Zone - Hourly $2.00 / Citywide Zone (all other on-street parking) Hourly $1.00).

Coordinator Note
Once a company has posted their %u2018No Parking%u2019 signs, they contact SMPD Traffic Services to request
an inspection in order to activate the restricted parking: (310) 458- 2226 (9am-6pm daily) or SMPD Dispatch (310) 458-8491 (24 hours a day).

Coordinator Note The company must repost parking signs if they are taken down, and remove all posted signs upon completion of filming activity.

Coordinator Note A copy of the parking plan and signatures, if applicable, will be provided to police personnel assigned to the filming activity to ensure compliance with the permit.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Posting "No Parking" signs 100' DIRECTLY IN FRONT OF 2439 SANTA MONICA BLVD

Approximate Footage 0 - 300 **Log Number**

Date(s) 10/26/2019 to 10/27/2019 **Time(s)** 18:00 to 07:00

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Summary Information — Location

Permit Number F00157684
Production Company AMERICAN FILM INSTITUTE
Insured Company AMERICAN FILM INSTITUTE
Production Title SPIN

Location Manager Alexander Rudolph
Primary Phone Mobile - (970) 291-1000
Secondary Phone

This location has been CANCELED

Location Address 8101 California Ave, South Gate, CA, 90280

Location Type Laundry mat

Prep Dates 10/24/2019 - 10/25/2019 08:00 - 13:00 2 days

Film Dates 10/26/2019 - 10/27/2019 18:00 - 07:00 2 days

Strike Dates 10/29/2019 - 10/29/2019 08:00 - 12:00

Open or Closed to the Public Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**

Equipment on Location

Type	Quantity
Cast/Crew vehicles	15
Cube Trucks	1
Fire Extinguisher (2A10BC Minimum Rating)	4
Generator	2
Picture vehicles	1

Personnel on Location

Type	Quantity
Cast	1
Crew	25

Filming Activities Camera on sticks; Drive ups & away; Equipment on property; Exterior Dialogue; Exterior establishing shots; Exterior motion without sound; Interior and exterior dialogue; Interior and exterior motion without sound; Interior Dialogue; Interior motion without sound; Location cancelled by student on 10/18. No fees due. ;

Jurisdiction Political: South Gate

Police: South Gate Police Department

Thomas Guide Page: 705

Grid: B5

Approvals CITY OF SOUTH GATE — Giselle Mares

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

NO PERMIT

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Summary Information — Location

Permit Number F00157684
Production Company AMERICAN FILM INSTITUTE
Insured Company AMERICAN FILM INSTITUTE
Production Title SPIN

Location Manager Alexander Rudolph
Primary Phone Mobile - (970) 291-1000
Secondary Phone

This location has been CANCELED

Location Address 10714 S Western Ave, Los Angeles, CA, 90047

Location Type Laundry mat

Prep Dates 10/25/2019 - 10/25/2019 08:00 - 13:00 1 day

Film Dates 10/26/2019 - 10/27/2019 18:00 - 07:00 2 days

Strike Dates 10/29/2019 - 10/29/2019 08:00 - 12:00

Open or Closed to the Public Closed

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**

Equipment on Location

Type	Quantity
Cast/Crew vehicles	15
Cube Trucks	1
Fire Extinguisher (2A10BC Minimum Rating)	4
Generator	1
Picture vehicles	1

Personnel on Location

Type	Quantity
Cast	1
Crew	15

Filming Activities Camera on sticks; Drive ups & away; Equipment on property; Exterior Dialogue; Exterior establishing shots; Exterior motion without sound; Interior and exterior dialogue; Interior and exterior motion without sound; Interior Dialogue; Interior motion without sound; Location cancelled by student on 10/18. No fees due. ;

Jurisdiction **Political:** Los Angeles City - Council District 15 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide Page: 763 **Grid:** J7

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

NO PERMIT

AFI
American Film Institute

September 30, 2019

Re: **KADRI KOOP, ROXANNE GRIFFITH, JORGE CAMARENA, XI CHEN, ALEXANDER RUDOLPH AND BENJAMIN WRIGHT**

AFI Second-Year Visual Essay

To Whom It May Concern:

This is to introduce **KADRI KOOP, ROXANNE GRIFFITH, JORGE CAMARENA, XI CHEN, ALEXANDER RUDOLPH AND BENJAMIN WRIGHT** who are working with AFI to make a narrative project as a 2nd Year Visual Essay.

AFI is a national institute providing leadership in screen education and the recognition and celebration of excellence in the art of film, television and digital media. AFI provides insurance for and holds the copyright to, this 2nd Year Visual Essay which is a not-for-profit production of the Conservatory and is produced for non-commercial use. Any cooperation and assistance you can provide these Fellows is greatly appreciated. Should you desire any further information, please don't hesitate to contact our office at (323)856-7702. Many thanks for your consideration of this request.

Sincerely,

Sara Ross-Samko
Cinematography Department Coordinator
AFI Conservatory

Please Note: No individual may incur expense in the name of the American Film Institute. Any financial arrangements must be made directly with that individual.

NOT A PERMIT

American Film Institute
2021 North Western Avenue
Los Angeles, CA 90027
323.856.7600 Phone
323.467.4578 Fax
AFI.com

AFI Board of Trustees Chair
AFI Board of Directors Chair
Vice Chairs
Trustees
Founding Director
President Emerita
Honorary Trustee
General Counsel
President & CEO

GUIDELINES
FOR CONDUCTING COUNTY & CITY OF LOS ANGELES
COMMUNITY SURVEYS

The top portion (scene description, dates, times & production office information) of the attached "Community Survey" should be thoroughly completed and submitted to the assigned FilmL.A. Coordinator for review and approval. The coordinator will advise you of any changes, if needed, and when you should begin the survey gathering process.

The "Description of scenes & parking" section should include a complete description of all filming activities and should also note the areas intended for equipment parking, whether posting is requested or not.

Once the survey form is approved by FilmL.A., copies should be made in sufficient quantity to provide all residents with two of the surveys: one for comment and submission to FilmL.A. and one the resident/business owner can keep for future reference. Two copies should also be left at residences or businesses where no one is readily available for review. A brief note, making arrangements for retrieval of the survey form, should be left with the surveys.

Affected residents or business owners should be directed to complete the bottom left portion of the form and asked to include their phone number. Individuals who are hesitant to include their phone number should be told that it is not mandatory but that its only use is for verification by FilmL.A.

Apartment managers may sign for their tenants but they must do so in the designated area at the bottom right corner of the form, only. **Manager signatures in the bottom left (resident) portion are not acceptable.**

Surveys should be obtained from all residences within 300 feet of filming activities and/or within 200 feet of equipment parking. In merchant areas, survey requirements will be based on an areas Special Conditions. Where no Special Conditions exist, the surveys will be based on the amount of requested parking, type of production and type of activity requested.

Exceptional filming activity (i.e., gunfire, bullet hits, fire effects, explosions, car crashes, helicopter scenes etc.) prior to 7:00 AM or after 10:00 P.M. Monday through Friday and prior to 9:00 AM and after 10:00 P.M. on weekends and holidays may require surveys from a larger than usual area. The extent of the affected area will be determined by FilmL.A. based on the anticipated impact of the proposed activities.

A detailed map, similar to a plot plan, depicting the streets and residences affected, must be included with the surveys when presented to the FilmL.A. coordinator for review.

Each address on the map should be annotated, indicating whether the resident or manager had concerns, had no concerns, was not home, etc. Other notations - such as vacation, vacant, or refused contact, etc. - to further explain why there was no response, are especially helpful in the evaluation process.

SURVEYS AND THE REQUIRED MAP SHOULD BE SUBMITTED TO THE FILML.A. COORDINATOR AT LEAST 24 HOURS IN ADVANCE OF THE TIME THE PERMIT WOULD NEED TO BE RELEASED. This provides the necessary time to review the material and also provides you with time to gather additional surveys, if required.

FilmL.A. will evaluate the surveys and map to determine the extent of community concerns and support with respect to the proposed activities. Additional consideration is given to residents or businesses in close proximity to the filming activities and mitigating their concerns may be crucial to FilmL.A. approval.

NOT A PERMIT

Permit #F00157684

COUNTY & CITY OF LOS ANGELES FILMING SURVEY

(FilmL.A. revision 2014/11/11)

DISTRIBUTED ON: 10./ 21/2019 07:00 PM **PLEASE RESPOND BY:** 10/23/2019 07:00PM

PLEASE READ BEFORE YOU RESPOND: This survey is not a request for approval of filming activities; it is an opportunity to make your concerns known to FilmL.A., Inc., the nonprofit company that coordinates on-location filming permits for the City and County. Filming activity is generally permissible in residential areas between the hours of **7 a.m. and 10 p.m. Monday through Friday.** Activities that are **extraordinary** in nature, that **extend the permitted hours** before and/or after these times or that require filming on **weekends** or when a production is at one location for more than **five consecutive days** may require the production company to survey the surrounding community. **The survey is used by FilmL.A. in evaluating neighborhood concerns regarding the proposed filming activities.**

Dear Resident/Business Owner,

American Film Institute *(production company)* is planning to film scenes of SPIN *(project title)* at 2439 Santa Monica Blvd, Sant *(filming address)*

Proposed date(s): October 26th and 27th, 2019 Hours: from: 6:00PM AM to: 9:00AM AM

Description of scenes & parking: Shooting a silent film with one character in the Fox Coin Laundry. The character will be doing her laundry but then comes to a realization that she wants to change h Parking will be at the business parking lot and the equipment truck will be parked on the street in f the business. There will be some filming outside in the parking lot.

This company has applied for the necessary permit and maintains all legally-required liability insurance. If a permit is granted, all personnel required to ensure public safety will be on-location. This company agrees to abide by all County or City filming rules and any specific guidelines applicable to your neighborhood. This company will make every effort while in your community to respect and maintain public safety. Thank you in advance for your cooperation and hospitality while this filming takes place in your neighborhood.

If you have any questions or concerns regarding this request, please contact the production company or the location manager at the numbers provided below.

American Film Institute Conservatory
Production Company & Phone Number

Roxanne Griffith (818) 577-909
Location Manager *cell phone #*

Alexander Rudolph **(970) 291-1000**
Production Manager *cell phone #*

OR YOU MAY CONTACT:
FilmL.A., Inc., (213) 977-8600 or
Email to info@filmla.com.
On the web: www.filmla.com
6255 W. Sunset Blvd, 12th Floor
Hollywood, CA 90028
Office Hours: 8 a.m. - 6 p.m. Mon. - Fri.

AFTER HOURS HOTLINE:
24 hrs., weekends & holidays
Call (213) 977-8600 (Press 2)

☐ **I HAVE NO CONCERNS regarding the proposed activities.**

☐ **MY SPECIFIC CONCERNS with the proposed filming activities are:** _____

_____

☐ **I HAVE NO CONCERNS but prefer not to sign my name.**

(Your contact information helps FilmL.A. ensure the accuracy of survey responses.)

_____
Signature

_____
Print Name

_____
Address

_____
Phone

In multiple-unit buildings, managers may sign on behalf of tenants as follows:

Total no. of units in building: _____

Addresses signed for: _____

I, as manager of the above building, take responsibility for notifying all of the tenants of the proposed filming activity. I am signing on the tenants' behalf.

_____ _____
Manager *Address*

NOT A PERMIT

Permit #F00157684

CIUDAD Y CONDADO DE LOS ANGELES
SOLICITUD PARA HORAS EXTENDIDAS, FINES DE SEMANA Y/O FILMACION DE LARGO PLAZO

ESTIMADO RESIDENTE,

Tenemos planes de filmar en su vecindad en el _____
(domicilio de filmación)

FECHAS SOLICITADAS:_____ (hora) de: _____ a.m. p.m. a: _____ a.m. p.m.

Las siguientes actividades están planeadas con horas extendidas:_____

_____

_____

_____

Hemos solicitado el permiso necesario de la Ciudad y del Condado del Los Angeles y tenemos todo los seguros con responsabilidad civil requirido legalmente. Si se aprueba el permiso, una copia se encontrará en los archivos de la Oficina Municipal de Filmación (County & City Film Office) y también estará disponible en el sitio de filmación. Cumpliremos con todas las reglas municipales de filmación y cualquier pautas específicas aplicable a su vecindad.

Haremos todo el esfuerzo por no molestarlo y no llegaremos más temprano ni desocuparemos la vecindad más tarde de las horas acordadas. Apreciamos su hospitalidad y cooperación durante la filmación en su vecindario.

Si tiene alguna pregunta antes o durante la filmación, pregúntele al Gerente Local o llame al Gerente de Producción a la Oficina de Producción.

_____
Compania de Produccion

_____
Gerente de Produccion/Gerente Local

_____
Telefono/localizador

O PUEDE COMUNICARSE CON:

FilmL.A., Inc.
6225 Sunset Bl. 12th Floor
Hollywood, CA 90028
(213) 977-8600
Horas de Operacion: 8 a.m. – 6 p.m. Lun. – Vie.

DESPUES DE LAS HORAS: (213) 977-8600
Por favor oprima el #2 para poder conectarlo con un coordinador despues de las horas de operacion

PROFAVOR LEA ANTES DE RESPONDER: Esta encuesta no es una peticion para la aprobacion de actividades de filmacion; es una oportunidad para hacerle saber a FilmL.A., Inc. su interes con respeto a la filmacion. La Actividad de filmacion en areas residenciales se permite normalmente solamente entre las horas de 7 A.M. Y 10 P.M. de lunes a viernes. Para extender el tiempo antes y/o despues de estas horas, para filmar los fines de semana o en un sitio por mas de cuatro o cinco dias consecutivos, hacemos esta encuesta en la comunidad afectada. La encuesta es usada por FilmL.A., Inc., en evaluando los intereses de la comunidad acerca la propuesta filmacion.

☐ **NO TENGO PREOCUPACION acerca de la propuesta actividad.**

☐ **MI PREOCUPACION acerca de la propuesta filmacion es: _____**

_____

☐ **NO TENGO PREOCUPACIONES pero prefierio no firmar mi nombre.**

En edificios de múltiple unidades, los gerentes pueden firmar

Nombre (residente)

_____
Domicilio *telefono (opcional)*

_____

En nombre de los inquilinos como sigue:
Numero total de unidades en edificio _____
Firmado para _____ domicilios

Yo como gerente de este edificio, he notificado a todos los inquilinos y no se de ninguan objecion a la actividad de filmacion propuesta. Yo firmo por los inquilinos.

_____
Gerente *Domicilio*

(FilmL.A.2013/09/19)

NO PERMIT

Meters: 2401 and 2403

COUNTY & CITY OF LOS ANGELES FILMING SURVEY

(FilmL.A. revision 2014/11/11)

DISTRIBUTED ON: / /20__ __:__ AM **PLEASE RESPOND BY:** / /20__ __:__ AM

PLEASE READ BEFORE YOU RESPOND: This survey is not a request for approval of filming activities; it is an opportunity to make your concerns known to FilmL.A., Inc., the nonprofit company that coordinates on-location filming permits for the City and County. Filming activity is generally permissible in residential areas between the hours of **7 a.m. and 10 p.m. Monday through Friday.** Activities that are **extraordinary** in nature, that **extend the permitted hours** before and/or after these times or that require filming on **weekends** or when a production is at one location for more than **five consecutive days** may require the production company to survey the surrounding community. **The survey is used by FilmL.A. in evaluating neighborhood concerns regarding the proposed filming activities.**

Dear Resident/Business Owner,

American Film Institute (*production company*) is planning to film scenes of SPLN (*project title*) at 2439 Santa Monica Blvd, Santa Monica CA 90404 (*filming address*)

Proposed date(s): Oct 26th + 27th, 2019 Hours: from: 6:00 PM AM to: 9:00 AM AM

Description of scenes & parking: permission to park truck in front of business on Santa Monica

This company has applied for the necessary permit and maintains all legally-required liability insurance. If a permit is granted, all personnel required to ensure public safety will be on-location. This company agrees to abide by all County or City filming rules and any specific guidelines applicable to your neighborhood. This company will make every effort while in your community to respect and maintain public safety. Thank you in advance for your cooperation and hospitality while this filming takes place in your neighborhood.

If you have any questions or concerns regarding this request, please contact the production company or the location manager at the numbers provided below.

Production Company & Phone Number

Roxanne Griffith (818) 577-9093
Location Manager *cell phone #*

Production Manager *cell phone #*

OR YOU MAY CONTACT:
FilmL.A., Inc., (213) 977-8600 or
Email to info@filmla.com.
On the web: www.filmla.com
6255 W. Sunset Blvd, 12th Floor
Hollywood, CA 90028
Office Hours: 8 a.m. - 6 p.m. Mon. - Fri.

AFTER HOURS HOTLINE:
24 hrs., weekends & holidays
Call (213) 977-8600 (Press 2)

- [x] **I HAVE NO CONCERNS regarding the proposed activities.**
- [ ] **MY SPECIFIC CONCERNS with the proposed filming activities are:** _____
- [ ] **I HAVE NO CONCERNS but prefer not to sign my name.**

(Your contact information helps FilmL.A. ensure the accuracy of survey responses.)

Signature

Sean Fox
Print Name

2439 SANTA MONICA BLVD.
Address

310-266-5103
Phone

In multiple-unit buildings, managers may sign on behalf of tenants as follows:

Total no. of units in building: _____

Addresses signed for: _____

I, as manager of the above building, take responsibility for notifying all of the tenants of the proposed filming activity. I am signing on the tenants' behalf.

Manager *Address*

FILM LA ZONE

#2417, #2415

COUNTY & CITY OF LOS ANGELES FILMING SURVEY

(FilmL.A. revision 2014/11/11)

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Dear Resident/Business Owner,

American Film Institute (*production company*) is planning to film scenes of SPIN (*project title*) at **2439 Santa Monica Blvd, Santa Monica, CA 904** (*filming address*)

Proposed date(s): October 26th and 27th, 2019 Hours: from: 6:00PM AM to: 9:00AM AM

Description of scenes & parking: Shooting a silent film with one character in the Fox Coin Laundry. The character will be doing her laundry but then comes to a realization that she wants to change Parking will be at the business parking lot and the equipment truck will be parked on the street in the business. There will be some filming outside in the parking lot. Parking crew cars in front w/ meter

This company has applied for the necessary permit and maintains all legally-required liability insurance. If a permit is granted, all personnel required to ensure public safety will be on-location. This company agrees to abide by all County or City filming rules and any specific guidelines applicable to your neighborhood. This company will make every effort while in your community to respect and maintain public safety. Thank you in advance for your cooperation and hospitality while this filming takes place in your neighborhood.

If you have any questions or concerns regarding this request, please contact the production company or the location manager at the numbers provided below.

American Film Institute Conservatory
Production Company & Phone Number

Roxanne Griffith (818) 577-9093
Location Manager *cell phone #*

Alexander Rudolph **(970) 291-1000**
Production Manager *cell phone #*

OR YOU MAY CONTACT:
FilmL.A., Inc., (213) 977-8600 or
Email to info@filmla.com.
On the web: www.filmla.com
6255 W. Sunset Blvd, 12th Floor
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AFTER HOURS HOTLINE:
24 hrs., weekends & holidays
Call (213) 977-8600 (Press 2)

☒ **I HAVE NO CONCERNS regarding the proposed activities.**

☐ **MY SPECIFIC CONCERNS with the proposed filming activities are:** _____

☐ **I HAVE NO CONCERNS but prefer not to sign my name.**

(Your contact information helps FilmL.A. ensure the accuracy of survey responses.)

Signature

Stephanie DeLeon
Print Name

2461 Santa Monica
Address

Phone

In multiple-unit buildings, managers may sign on behalf of tenants as follows:

Total no. of units in building: _____

Addresses signed for: _____

I, as manager of the above building, take responsibility for notifying all of the tenants of the proposed filming activity. I am signing on the tenants' behalf.

Manager *Address*

#2407, 2409

COUNTY & CITY OF LOS ANGELES FILMING SURVEY

(FilmL.A. revision 2014/11/11)

DISTRIBUTED ON: 10./ 21/2019 07:00 PM AM **PLEASE RESPOND BY:** 10/23/2019 07:00PM AM

PLEASE READ BEFORE YOU RESPOND: This survey is not a request for approval of filming activities; it is an opportunity to make your concerns known to FilmL.A., Inc., the nonprofit company that coordinates on-location filming permits for the City and County. Filming activity is generally permissible in residential areas between the hours of **7 a.m. and 10 p.m. Monday through Friday.** Activities that are **extraordinary** in nature, that **extend the permitted hours** before and/or after these times or that require filming on **weekends** or when a production is at one location for more than **five consecutive days** may require the production company to survey the surrounding community. **The survey is used by FilmL.A. in evaluating neighborhood concerns regarding the proposed filming activities.**

Dear Resident/Business Owner,

American Film Institute (*production company*) is planning to film scenes of SPIN (*project title*) at **2439 Santa Monica Blvd, Santa Monica, CA 904(** (*filming address*)

Proposed date(s): October 26th and 27th, 2019 Hours: from: 6:00PM AM to: 9:00AM AM

Description of scenes & parking: Shooting a silent film with one character in the Fox Coin Laundry. The character will be doing her laundry but then comes to a realization that she wants to change Parking will be at the business parking lot and the equipment truck will be parked on the street in the business. There will be some filming outside in the parking lot. Parking on meters in front of business

This company has applied for the necessary permit and maintains all legally-required liability insurance. If a permit is granted, all personnel required to ensure public safety will be on-location. This company agrees to abide by all County or City filming rules and any specific guidelines applicable to your neighborhood. This company will make every effort while in your community to respect and maintain public safety. Thank you in advance for your cooperation and hospitality while this filming takes place in your neighborhood.

If you have any questions or concerns regarding this request, please contact the production company or the location manager at the numbers provided below.

American Film Institute Conservatory
Production Company & Phone Number

Roxanne Griffith (818) 577-9093
Location Manager *cell phone #*

Alexander Rudolph (970) 291-1000
Production Manager *cell phone #*

OR YOU MAY CONTACT:
FilmL.A., Inc., (213) 977-8600 or
Email to info@filmla.com.
On the web: www.filmla.com
6255 W. Sunset Blvd, 12th Floor
Hollywood, CA 90028
Office Hours: 8 a.m. - 6 p.m. Mon. - Fri.

AFTER HOURS HOTLINE:
24 hrs., weekends & holidays
Call (213) 977-8600 (Press 2)

- [x] **I HAVE NO CONCERNS regarding the proposed activities.**
- [ ] **MY SPECIFIC CONCERNS with the proposed filming activities are:** _____
- [ ] **I HAVE NO CONCERNS but prefer not to sign my name.**

(Your contact information helps FilmL.A. ensure the accuracy of survey responses.)

Alice Mackenzie
Signature

Alice Mackenzie
Print Name

2453 Santa Monica Blvd
Address

310-998-8500
Phone

In multiple-unit buildings, managers may sign on behalf of tenants as follows:

Total no. of units in building: _____

Addresses signed for: _____

I, as manager of the above building, take responsibility for notifying all of the tenants of the proposed filming activity. I am signing on the tenants' behalf.

_____ _____
Manager *Address*

SAMPLE

Meter #2405

COUNTY & CITY OF LOS ANGELES FILMING SURVEY

(FilmL.A. revision 2014/11/11)

DISTRIBUTED ON: 10./ 21/2019 07:00 PM AM **PLEASE RESPOND BY:** 10/23/2019 07:00PM AM

PLEASE READ BEFORE YOU RESPOND: This survey is not a request for approval of filming activities; it is an opportunity to make your concerns known to FilmL.A., Inc., the nonprofit company that coordinates on-location filming permits for the City and County. Filming activity is generally permissible in residential areas between the hours of **7 a.m. and 10 p.m. Monday through Friday.** Activities that are **extraordinary** in nature, that **extend the permitted hours** before and/or after these times or that require filming on **weekends** or when a production is at one location for more than **five consecutive days** may require the production company to survey the surrounding community. **The survey is used by FilmL.A. in evaluating neighborhood concerns regarding the proposed filming activities.**

Dear Resident/Business Owner,

American Film Institute (*production company*) is planning to film scenes of SPIN (*project title*) at **2439 Santa Monica Blvd, Santa Monica, CA 904** (*filming address*)

Proposed date(s): October 26th and 27th, 2019 Hours: from: 6:00PM AM to: 9:00AM AM

Description of scenes & parking: Shooting a silent film with one character in the Fox Coin Laundry. The character will be doing her laundry but then comes to a realization that she wants to change Parking will be at the business parking lot and the equipment truck will be parked on the street in the business. There will be some filming outside in the parking lot. Parking on meters in front of busine

This company has applied for the necessary permit and maintains all legally-required liability insurance. If a permit is granted, all personnel required to ensure public safety will be on-location. This company agrees to abide by all County or City filming rules and any specific guidelines applicable to your neighborhood. This company will make every effort while in your community to respect and maintain public safety. Thank you in advance for your cooperation and hospitality while this filming takes place in your neighborhood.

If you have any questions or concerns regarding this request, please contact the production company or the location manager at the numbers provided below.

American Film Institute Conservatory
Production Company & Phone Number

Roxanne Griffith (818) 577-9093
Location Manager *cell phone #*

Alexander Rudolph **(970) 291-1000**
Production Manager *cell phone #*

OR YOU MAY CONTACT:
FilmL.A., Inc., (213) 977-8600 or
Email to info@filmla.com.
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- [ ] **I HAVE NO CONCERNS but prefer not to sign my name.**

(Your contact information helps FilmL.A. ensure the accuracy of survey responses.)

_____
Signature

Chris Grosfelder
Print Name

[redacted] 2495 Santa Monica
Address

310-828-2555
Phone

In multiple-unit buildings, managers may sign on behalf of tenants as follows:

Total no. of units in building: _____

Addresses signed for: _____

I, as manager of the above building, take responsibility for notifying all of the tenants of the proposed filming activity. I am signing on the tenants' behalf.

_____ _____
Manager *Address*

#2414, #2412, #2410, #2408, #2406, #2404, #24 #2400

COUNTY & CITY OF LOS ANGELES FILMING SURVEY

(FilmL.A. revision 2014/11/11)

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#1401, #1403, #1405, #1407 PARK DR.

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Dear Resident/Business Owner,

American Film Institute (*production company*) is planning to film scenes of SPIN (*project title*) at **2439 Santa Monica Blvd, Santa Monica, CA 904** (*filming address*)

Proposed date(s): October 26th and 27th, 2019 Hours: from: 6:00PM AM to: 9:00AM AM

Description of scenes & parking: Shooting a silent film with one character in the Fox Coin Laundry. The character will be doing her laundry but then comes to a realization that she wants to change Parking will be at the business parking lot and the equipment truck will be parked on the street in the business. There will be some filming outside in the parking lot. Parking on meters in front of business

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Production Company & Phone Number

Roxanne Griffith (818) 577-9093
Location Manager *cell phone #*

Alexander Rudolph (970) 291-1000
Production Manager *cell phone #*

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Call (213) 977-8600 (Press 2)

☒ **I HAVE NO CONCERNS regarding the proposed activities.**

☐ **MY SPECIFIC CONCERNS with the proposed filming activities are:** _____

☐ **I HAVE NO CONCERNS but prefer not to sign my name.**

(Your contact information helps FilmL.A. ensure the accuracy of survey responses.)

Signature

Wei Yamino
Print Name

2450 - 2440 Santa Monica Blvd
Address

Phone

In multiple-unit buildings, managers may sign on behalf of tenants as follows:

Total no. of units in building: _____

Addresses signed for: _____

I, as manager of the above building, take responsibility for notifying all of the tenants of the proposed filming activity. I am signing on the tenants' behalf.

Manager *Address*

#2508, #2506

COUNTY & CITY OF LOS ANGELES FILMING SURVEY

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Production Company & Phone Number

Roxanne Griffith (818) 577-9093
Location Manager *cell phone #*

Alexander Rudolph **(970) 291-1000**
Production Manager *cell phone #*

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Call (213) 977-8600 (Press 2)

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☐ **I HAVE NO CONCERNS but prefer not to sign my name.**

(Your contact information helps FilmL.A. ensure the accuracy of survey responses.)

Signature

Brad Howitt
Print Name

2512 Santa Monica
Address

310-204-1046
Phone

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Total no. of units in building: _____

Addresses signed for: _____

I, as manager of the above building, take responsibility for notifying all of the tenants of the proposed filming activity. I am signing on the tenants' behalf.

_____ _____
Manager *Address*

#2500, #2502

COUNTY & CITY OF LOS ANGELES FILMING SURVEY

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☐ **MY SPECIFIC CONCERNS with the proposed filming activities are:** _____

☐ **I HAVE NO CONCERNS but prefer not to sign my name.**

(Your contact information helps FilmL.A. ensure the accuracy of survey responses.)

Signature

Robert Wilson
Print Name

200 Santa Monica
Address

310 [illegible] 4272
Phone

In multiple-unit buildings, managers may sign on behalf of tenants as follows:

Total no. of units in building: _____

Addresses signed for: _____

I, as manager of the above building, take responsibility for notifying all of the tenants of the proposed filming activity. I am signing on the tenants' behalf.

Manager 200 Sm. Pl
Address

City of Santa Monica
Transportation Engineering & Management Division
Post Office Box 2200, Santa Monica, California 90407-2200

NOTICE

To: Applicants for Film Permits in the City of Santa Monica

From: Transportation Engineering & Management Division

Subjects: Directional and Other Signs

Use of Temporary No Parking Signs

Please be advised that the posting of advertising, directional or other types of signs in, or visible from, public rights-of-way is prohibited by Chapter 9.52 of the Santa Monica Municipal Code. Any such signs will be removed and destroyed by City forces. And, you will be charged $59.93 per sign or the actual cost of removal, whichever is greater, for each such sign.

Temporary No Parking signs are available to facilitate your filming activities from the Public Works Permit Counter. You are responsible for the installation and removal of such signs. You will be provided with a sheet of instructions when you pick up the signs. Temporary No Parking signs must be removed immediately after your film shoot is completed. Any Temporary No Parking signs not promptly removed will be removed by City forces. And you will be charged $59.93 per sign or the actual cost of removal, whichever is greater, for each such sign.

In order to avoid such problems, we respectfully request your voluntary compliance.

Should you have questions, please contact the Transportation Engineering & Management Division at (310) 458-8291 or traffic.engineering@smgov.net.

NO PERMIT

CONDITIONS FOR USE OF PARKING LOTS FOR FILMINGS, PHOTOSHOOTS, AND BASECAMPS IN THE CITY OF SANTA MONICA

****These conditions only apply to production companies approved to use City-owned lots and do not imply permission to use any City lot****

1. Available Lots:
    a. The ONLY lots available for rental are Beach Lots 4 and 5 South, and Beach Lots 1 North through 8 North. There are no exceptions. Requested parking lot(s) must be clearly stated in the base camp/crew parking portion of your Film LA. permit. Applying for a Film L.A permit does not guarantee use of the parking lots. The City of Santa Monica Parking Department has final authorization regarding use of the parking lots. A parking application must be submitted to the Parking Department in addition to the submittal of the Film L.A permit.

2. Space Availability:
    a. The amount of spaces available for purchase can vary depending on the time of year. As a starting point, no production company may rent out more than half the available spaces of any lot. During certain times of the year (i.e. spring break, summer, any other special events, etc.), additional restrictions will apply regarding space availability, if any.

3. Restrictions:
    a. The production company can only use the spaces that have been purchased and reserved for them.
    b. Parking must be finalized no later than 72 business hours before the production date. There will be no adding of spaces after that time or on the day of filming.
    c. The RESERVED area will be set up the night before by the parking operator, usually at 10pm. There is no guarantee that there will be not be any vehicles already parked in the RESERVED area by the shoot date. It is the production company's responsibility to ensure no other vehicles park in the RESERVED area upon possession of the space. The City merely sells the spaces and sections it off.
    d. At no time can the production company extend the basecamp or deny transient parkers access to the parking lot.

4. Basecamps/Reserved Parking:
    a. Production companies must park all vehicles and materials/equipment within their RESERVED event space. Any vehicles parked outside the event space will need to show proof of payment of the Daily parking rate for that individual vehicle or become subject to citation.

NOT A PERMIT

b. Depending on the size and location of the RESERVED area, production companies may be required to pay for any parking spaces used to divert traffic around the RESERVED area. This is to prevent traffic from driving through the RESERVED area and to keep the traffic flowing smoothly within the lot. These spaces are also procured at the RESERVED rate of 3x the Daily rate.

5. Unreserved Parking:
   a. Production companies may purchase UNRESERVED parking for vehicles they wish to park outside their event space. The UNRESERVED parking is the Daily rate of the lot for that specific date and will allow the parker to stay past sunset.
   b. UNRESERVED parking is for the parking of vehicles ONLY. The production company may not use UNRESERVED parking for setting up any basecamp activities such as tents, chairs, wardrobe, generators, storing of materials, etc.
   c. The purchase of UNRESERVED permits requires the production company to pick up the permits from the City parking office, however, payment is still made directly to Film LA.
   d. The UNRESERVED parking permit must be displayed in the vehicle upon entering the lot and must be displayed in the vehicle at all times. Failure to display the permit is subject to citation. UNRESERVED parking is on a first-come, first-serve basis and does not guarantee a parking space in the lot.

6. Pay-Upon-Entry:
   a. Production companies also have the option to Pay-upon-entry at any City facility. This is only for productions that do not need any basecamp or RESERVED parking.
   b. Paying-upon-entry is for productions that wish to have all their vehicles pay at the cashier booth or pay machine upon entering the lot on the day of production.
   c. Production companies are prohibited from purchasing extra spaces to set up any basecamp activity. Paying-upon-entry is simply parking a vehicle and then leaving the lot.
   d. Production companies may inquire with the City of Santa Monica to confirm which City facilities are available for Pay-upon-entry.

7. Cancellation Policy:
   a. Cancellations for RESERVED parking and UNRESERVED parking must be made more than 48 business hours of production date. Cancellations made within this time period will be honored at no cost to the production company.
   b. Cancellations for RESERVED parking and UNRESERVED parking made within 48 business hours will not be honored. NO refunds will be given.
   c. Cancellations for Pay-upon-entry requires no notification as no parking fees are associated with the Film LA permit.

NOT A PERMIT